



Coopersville/Polkton Area Fire Protection Authority

BOARD MEETING

March 12, 2025, @ 7:00 PM

MINUTES

A. Meeting Called to Order

1. Pledge of Allegiance At 7 pm: Costigan, Bush, Biller, Degeus, Gerard, Kroll, present
2. Approve the Agenda for March 12, 2025, with the addition of closed session item F2.
Motion by Biller, support Bush, passed

B. Approve Minutes from February 12, 2025, with a motion by Biller, support Bush, passed.

C. Financial Reports

1. Discussion/Action – February 2025 Financial Reports: Motion to approve by Biller, support Bush, passed.
2. Discussion/Action – Invoices paid in February 2025: Motion to approve by Bush, support Biller, passed.

D. Public Comment

E. Reports

1. Discussion – February 2025 Run Report
2. Discussion – Chief Kroll Monthly Update

F. Unfinished Business

1. Discussion – Attenuating Blocking Apparatus
2. Discussion/Action – Fire Chief Contract and Annual Review: Motion to enter closed session by Bush, support Costigan, at 7:20 pm, passed. Returned to open meeting at 7:45 pm. Motion by Bush, with support Biller, to approve the proposed Fire Chief contract with adjustment to health care benefit, a 3.5% pay raise, and an increase in cell phone compensation. Motion approved by all board members.
3. Discussion/Action – 2026 CPFA Budget: Motion by Bush, support Biller, to approve amended 2026 budget, passed.
4. Discussion/Action – Earned Sick Time Act and Policy: Motion by Bush, support Biller, to approve the policy, passed.
5. Discussion/Action – Employee Hiring: Motion by Bush, support Biller, to refrain from hiring and schedule a planning session to review needs, passed.



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G. New Business

1. Discussion/Action: Recommendation to transfer the remaining \$1,000.00 Savings Account balance (plus any accrued interest) at Choice One Bank to the existing Checking Account at Choice One Bank and close the Savings Account: Motion by Degeus, support Biller, to approve, passed.
2. Discussion/Action – Updates to Compensation and On Call Shift Policies: Motion by Bush, support Biller, to adopt changes, passed.

H. Public Comment

I. Board Discussion

J. Adjournment at 8:10 pm with a motion by Degeus, support Costigan, passed.